

### **DONATE GENTLY USED CLASSROOM MATERIALS**

*Due to organizing requirements and warehouse space restrictions, all donations must be in **boxes**.*

#### **Classroom cleanout & retiring teachers**

- New or gently used school/office/art supplies
- Non-disposable supplies (can be used over and over) – rulers, compasses, scissors, etc.
- Supplies that have had limited use – like new highlighters, markers, etc.
- Books/games/puzzles
- Teaching materials that are still useable in a classroom (not outdated)
- Math/science manipulatives – Base 10 blocks, geoboards, science equipment, flash cards
- Posters/bulletin board materials

#### **Locker cleanout items**

- Non-disposable supplies (can be used over and over) – rulers, compasses, scissors, etc.
- 3-ring binders that are **not written on and in good condition**
- Locker shelves in good condition
- New/unused school supplies
- Supplies that have had limited use – like new highlighters, markers, etc.

#### **Please do NOT send:**

- Broken or dirty items
- Outdated teaching materials (published before 2000, old encyclopedias, old text books)
- Partially used/disposable items – spiral notebooks, pencils, crayons, etc.
- VHS or cassette tapes
- Items that have been personalized, written or doodled on (including written-on binders)
- Lesson plans/projects that are missing directions or an explanation of how to use
- Dittos/photocopied/homemade worksheets
- Handmade materials – bulletin board decorations, etc.
- Technology/electronic items & ink cartridges
- **Items that you would not want to see on the shelves at Schoolhouse Supplies**

*\* If you have donations that are not suitable for Schoolhouse Supplies, you can donate to SCRAP ([www.scrappdx.org](http://www.scrappdx.org)) and electronics to Free Geek ([www.freegeek.org](http://www.freegeek.org)). Call us with questions.*

#### **Getting your donation to Schoolhouse Supplies:**

**Summer donation hours beginning May 27:** Tuesday & Thursday 9am–5pm, or call to make an appointment for another day.

**Phone:** 503.249.9933 – call with any questions about what we can accept

**Location:** 2735 NE 82nd Ave. Portland, OR 97220 (lower parking lot at Madison High School)